

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, AUGUST 29, 2016 AT 6:30 P.M.

**COUNCIL PRESENT:** Council Member Mary Johnson  
Council Member Tim Koppien  
Council Member Jerry Teigland

**COUNCIL ABSENT:** Mayor Bill Ufkin  
Council Member Nancy Reisdorfer

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Trent Bruce, Kay Drown, Mary Drown

### **ITEM 1: CALL TO ORDER**

Acting Mayor Johnson called the Special Council meeting to order at 6:30 p.m.

### **ITEM 2: ADOPT AGENDA**

Teigland motioned, seconded by Koppien, to adopt the agenda as written. MOTION PASSED UNANIMOUSLY

### **ITEM 3: PUBLIC HEARING**

Acting Mayor Johnson opened the Public Hearing at 6:30 p.m. to discuss the proposed improvement of Lyon Street from a point approximately 200 feet west of Jackson Street to a point approximately 600 feet west of Jackson Street along with preliminary assessments of abutting properties. Trent Bruce, DGR Engineering addressed the Council and interested property owners with a projected timeline and overview of the proposed project area on Lyon Street and improvements consisting of new sanitary sewer, storm sewer, curb, gutter and existing street removal and replacement. Pursuant to Minnesota Statutes, Chapter 429, the City is required to assess special assessments to abutting property for a portion of the cost of the improvement. Each property owner has been contacted with the preliminary assessment calculations as per state statute requirement. Kay Drown questioned the footage used in calculating the assessment on her property and also asked what the requirements are in paying the special assessments. Mr. Bruce explained that all measurements will be verified prior to the final assessment being completed in September, 2017. At that time property owners will be given the opportunity to pay off the total special assessment prior to being certified to the County in November, 2017 or paying the assessment over a period of 15 years. With no additional questions or concerns from property owners, Koppien motioned, seconded by Teigland to close the Public Hearing at 7:00 p.m. MOTION PASSED UNANIMOUSLY

### **ITEM 4: RESOLUTION 16-17**

Teigland motioned, seconded by Koppien to adopt Resolution 16-17 to consider the improvement of the section of Lyon Street in accordance with the report prepared by DGR Engineering and the assessment of abutting property for a portion of the estimated total cost. MOTION PASSED UNANIMOUSLY

**ITEM 5: RESOLUTION 16-18**

Teigland motioned, seconded by Koppien to adopt Resolution 16-18 and order the necessary street improvements and assessments of abutting property on Lyon Street as proposed in the Council Resolution adopted March 30, 2016 and amended at the August 8, 2016 Regular Council Meeting. DGR shall prepare plans and specifications for the making of such improvement. MOTION PASSED UNANIMOUSLY

**ITEM 6: RESOLUTION 16-19**

Teigland motioned, seconded by Koppien to adopt Resolution 16-19 and approve the plans and specifications as prepared by DGR Engineering for Lyon Street from a point approximately 200 feet west of Jackson Street to a point approximately 600 feet west of Jackson Street. MOTION PASSED UNANIMOUSLY

**ITEM 7: RESOLUTION 16-20**

Teigland motioned, seconded by Koppien to adopt Resolution 16-20 and authorize Bill Ufkin as Mayor and Shirley Teigland as Administrator to sign on behalf of the City of Minneota and execute a deed to convey real property described as follows: Lot eleven (11), Block two (2) Ousman Addition to the City of Minneota, Minnesota according to the recorded plat thereof to Todd and Lisa Sonnenburg. MOTION PASSED UNANIMOUSLY

**ITEM 8: WARRANTY DEED**

Teigland motioned, seconded by Koppien to authorize Bill Ufkin as Mayor and Shirley Teigland as Administrator to sign the Warranty Deed and convey to Todd and Lisa Sonnenburg real property in Lyon County, Minnesota, legally described as follows: Lot 11, Block 2, Ousman Addition to the City of Minneota, according to the recorded plat thereof subject to the restrictive covenant. MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Koppien motioned, seconded by Teigland, to adjourn the meeting at 7:10 p.m. MOTION PASSED UNANIMOUSLY.

*The next scheduled Regular Council Meeting is scheduled for September 12, 2016 at 6:30 p.m.*

ATTEST:

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Bill Ufkin, Mayor

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Shirley Teigland, City Administrator

Council Approved September 12, 2016